

# **STAKEHOLDERS RELATIONSHIP COMMITTEE POLICY OF INDEL MONEY LIMITED**

## **TABLE OF CONTENTS**

<b>PARTICULARS</b>	<b>PAGE NO.</b>
SCOPE OF COMMITTEE	2
CONSTITUTION, MEMBERSHIP AND COMPOSITION	2
PROCEDURE AND QUORUM	3
ROLES AND RESPONSIBILITIES	3
REVIEW OF CHARTER	4

## **SCOPE OF COMMITTEE**

The Stakeholders Relationship Committee ("the Committee") is constituted in terms of mandatory requirement of section 178 of the Companies Act, 2013 ("the Act").

The key role of the Committee is to assist the Board of Directors ("the Board") and the Company to oversee the various aspects of interest of stakeholders of the Company including investors, debenture holders, deposit holders or other security holders.

The primary objective of the Committee is to consider and resolve the concerns and complaints relating to transfer/transmission of shares, non-receipt of declared dividends, non-receipt of annual reports, non-receipt of interest etc.

## **CONSTITUTION, MEMBERSHIP AND COMPOSITION**

- The Committee shall have minimum three members.
- Chairperson – The Chairperson of the Committee shall be a non-executive director. In case the Chairperson is not available to attend the meeting, the members present may elect one among them to be the Chairperson of the meeting. The Chairperson of the Committee shall be present at the Annual General Meeting of the Company to answer queries of the security holders.
- Invitees – In addition to the members as mentioned above, any other director/person may be invited for bringing special knowledge etc. into the discussion.
- Secretary – The Company Secretary of the Company acts as Secretary to the Committee.
- Time and frequency of meetings - The Committee shall meet from time to time or at least once in a year. Members who are not physically present may attend through Audio Visual means.
- Quorum for meetings - Two members present or one third of the total, whichever is higher, including those who attend via video conference shall form the quorum for the meeting.

## **ROLES AND RESPONSIBILITIES**

The roles and responsibilities of the committee shall inter-alia include the following:

- To consider and ensure resolution of the grievances of the security holders of the Company including complaints related to transfer/transmission of shares, non-receipt of

annual reports, non-receipt of dividends, interest, issue of new/duplicate share certificates, general meetings etc.;

- To monitor and review any investor grievances received by the Company through SEBI, BSE or SCORES and ensure its timely and speedy resolution, in consultation with the Company Secretary & Compliance officer and Registrar and Share Transfer Agent of the Company.
- . To consider and review the adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar and Share Transfer Agent ('RTA');
- . To consider and review the measures taken for effective exercise of voting rights by shareholders;
- To consider ensuring timely receipt of dividend warrants / annual reports / statutory notices by the shareholders of the Company;
- To review compliance relating to all securities including dividend/interest payments, transfer of unclaimed amounts or shares to the Investor Education and Protection Fund;
- To undertake self-evaluation of its own functioning and identification of areas for improvement towards better governance;
- To perform such other functions or duties as may be required under the relevant provisions of Companies Act read with rules and made thereunder and as may be specifically delegated to the Committee by the Board from time to time;

### **REVIEW OF POLICY**

- The adequacy of this policy shall be reviewed from time to time by the Committee and appropriate recommendations shall be made to the Board to update the same based on the changes that may be brought due to the regulatory amendments or otherwise.

Further, in case there prevails any inconsistency between the provisions of this policy and the law, the law shall prevail.